

# OneFile your e-portfolio

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Today you will have  
many questions

# Welcome to all new STP trainees

FIND OUT MORE →

Search the site

Our website provides many answers



# Programmes



## Scientist Training Programme

The Scientist Training Programme (STP) is a three-year programme of work-based learning, supported by a University accredited master's degree.

- Applicants
- Trainees
- Trainers



## Higher Specialist Scientist Training Programme

The Higher Specialist Scientist Training (HSST) programme is a bespoke five-year workplace-based training programme supported by a Doctoral level academic award.

- Applicants
- Trainees



## Practitioner Training Programme

The Practitioner Training Programme (PTP) is a three-year BSc Honours undergraduate training scheme that includes work-based and academic learning.

- About the programme
- Applying to the programme

Home > Knowledgebase > **Scientist Training Programme**

Search 🔍

# Scientist Training Programme

What are you looking for?



Browse

Applicants →

Trainees →

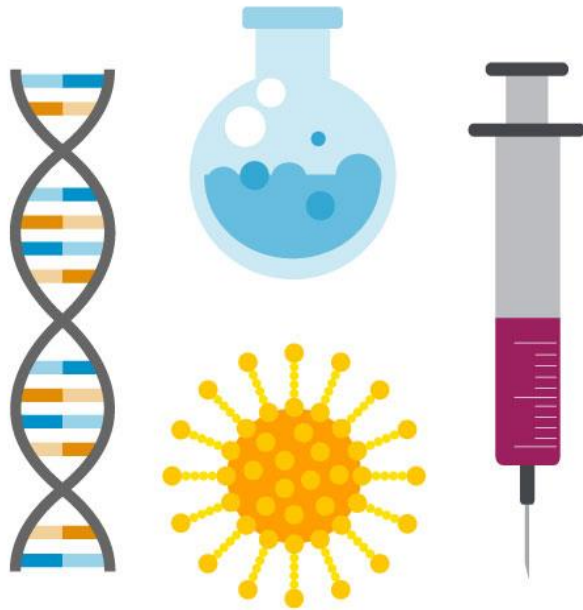
Your e-portfolio is central  
to your STP experience



# What will I complete in the workplace?

Core, rotation  
and specialist  
modules

Each contains  
required  
competencies  
and assessments



## The Curriculum Library

contains all the information about modules  
<https://curriculum.nshcs.org.uk>

| Modules      |   |                  |                    |
|--------------|---|------------------|--------------------|
| Core modules |   | Rotation modules | Specialist modules |
| Code         | Title   | Credits          |                    |
| SCC110       | <a href="#">Introduction to Healthcare Science, Professional Practice and Clinical Leadership</a> | 20               | Compulsory         |
| SCC121       | <a href="#">Elective Module</a>   | 0                | Compulsory         |
| SCC120       | <a href="#">Research Methods</a>  | 10               | Compulsory         |
| SCC123       | <a href="#">Research Project</a>  | 60               | Compulsory         |

# How do I complete the programme?

Complete MSc

+

Complete e-portfolio  
of workplace-based  
assessment

+

Pass  
Objective Structured  
Final Assessment

=

Certificate of  
completion of  
the programme





Your e-portfolio is central  
to your STP experience

# Using the e-portfolio in STP

# The 'workplace work cycle'

1. Review and plan

2. Capture and store your evidence

3. Map and submit your evidence for review  
and feedback

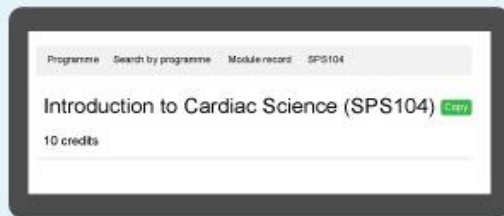
# 1. Review and Plan

To review and plan:

The Curriculum Library  
is key

<https://curriculum.nshcs.org.uk/>

## Module information for each specialism



Work-based  
competencies



Work-based  
assessments



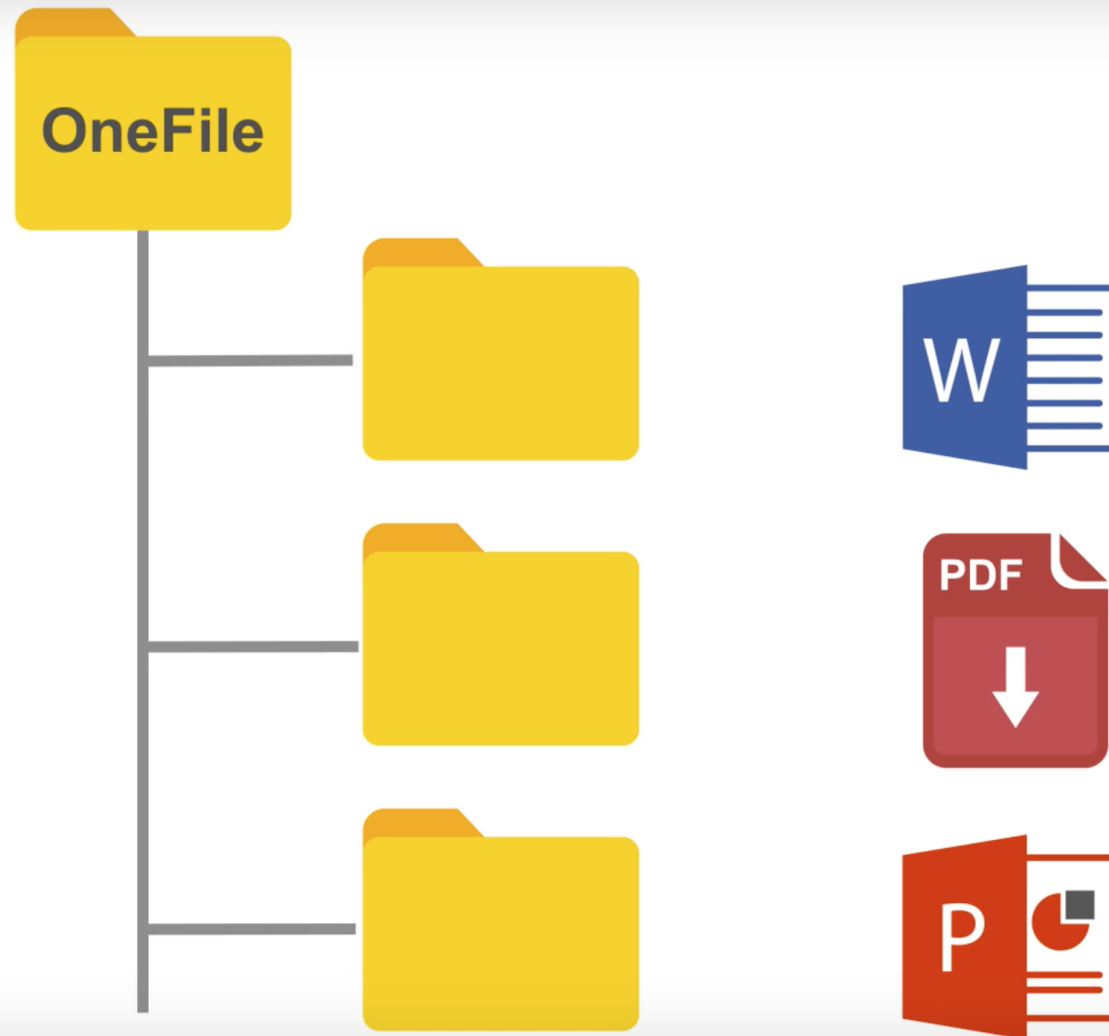
Academic  
content

Share competencies  
& module information  
with colleagues



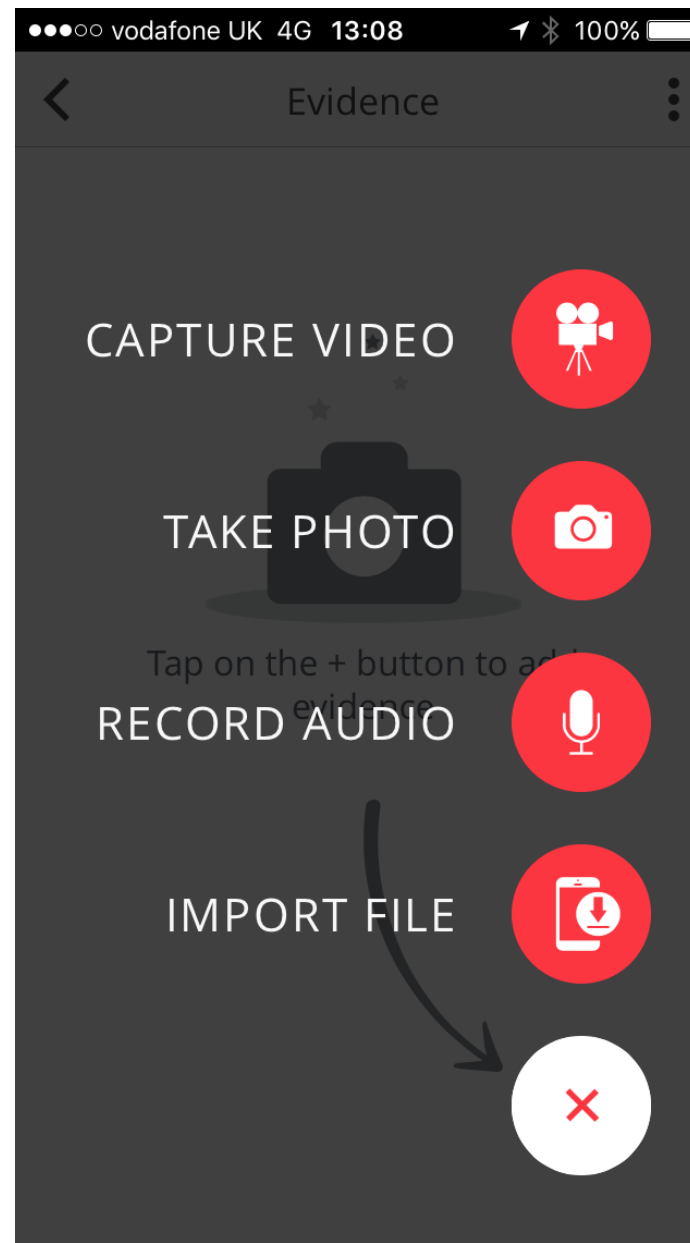
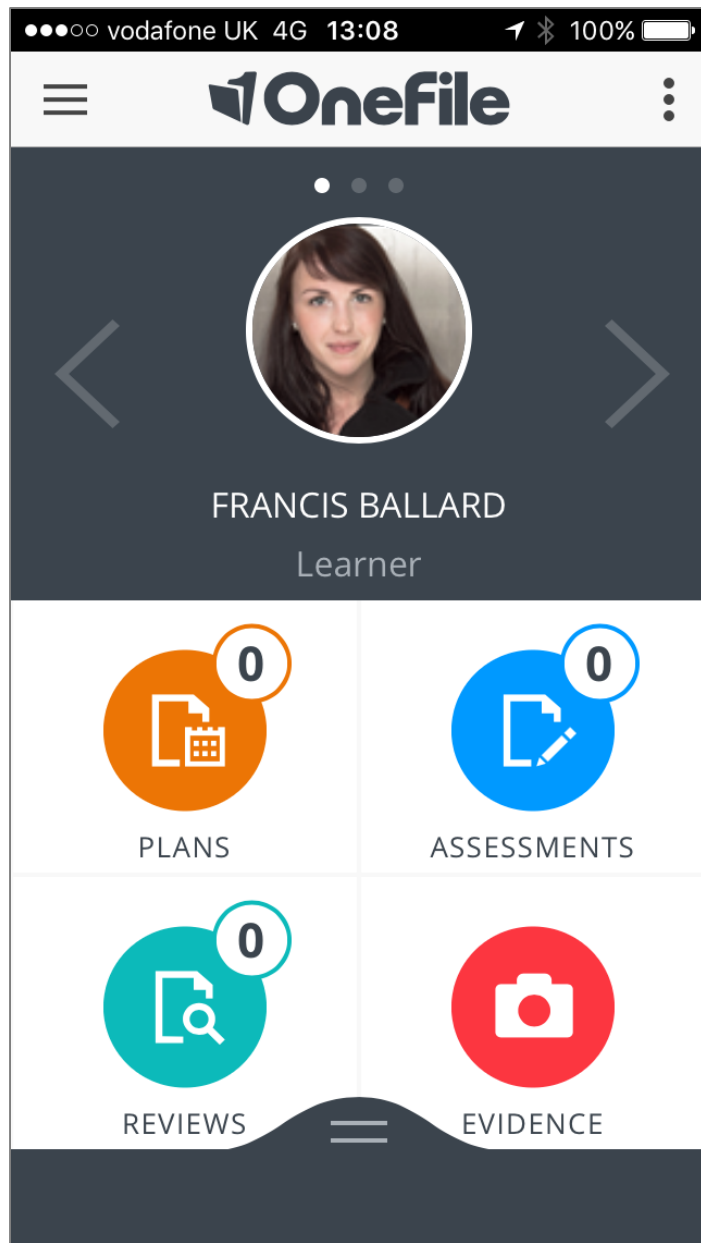
## 2. Capture and store your evidence

# Store...



OneFile provides an online place to store evidence ...  
and an app to capture evidence offline.





# Develop good evidence generation and management habits

# Resources for STP trainees

What are you looking for?



→ Examples of evidence for competencies

→ Good competency evidence resources

→ Guide to feedback and assessment for learning

→ Training planning resources

Dos and don'ts of good competency evidence +

Reflection in good competency evidence grid +

Different format types as evidence of competency +

Guide to producing good competency evidence >

3. Map and submit your evidence for review and feedback.

This process needs to be  
carefully learned

# OneFile

What are you looking for?



## Browse

FAQs →

Guidance resources →

How-to videos →

# How to submit a competency in OneFile



# How to respond to a submission in OneFile

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# How do I make a success of using OneFile?

# 1. Sign up for email alerts

- Sign up for your alert
- Ensure that your Training Officer signs up for alerts

## 2. Use the guidance resources

- Visit the OneFile section of the Knowledgebase
- Watch 'How to' videos and download guidance documents
- Encourage your trainers to do the same

# OneFile

What are you looking for?



## Browse

FAQs →

Guidance resources →

How-to videos →

# 3. Train your trainers

Before we provide you with access:

**We need key details from you**

# Key points to takeaway

- Provide us with contact & supervision details
- SIGN UP FOR EMAIL ALERTS
- ENSURE YOUR TRAINING OFFICER SIGNS UP!
- Spend time in the Curriculum Library
- Use the guidance resources in the Knowledgebase
- Pick up links and share them with your trainers
- YOU LEAD THE E-PORTFOLIO PROCESS

# After today . . . .

- You will be invited to provide contact & supervision details
- You will receive access to OneFile in the week beginning Sept 23
- You will receive the 'STP Monthly Memo' containing OneFile advice
- You will be invited to guidance webinars
- You may receive support from E-Portfolio Champions
- You will have access to a dedicated helpdesk