

Your training officer and You

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Training Officer

What you can expect will depend on the size of department and number of trainees but should include:

- Understanding the whole STP programme and ensure other trainers do.
- Training department accreditation + Training policy
- Co-ordination with University/Hospital departments
- Trainee regarded as supernumerary – in-service vs. direct entry
- Point for communication for trainee and trained assessors
- OneFile – agreement how it is used locally
- Make sure you can make use of other opportunities to learn, hospital training, local STP Networks

Initially a Training Officer will..

Arrange an Induction to help you to understand:

- Local Hospital Policies
- ID badge/computer account
- How to work safely
- Introduce People
- How/when to communicate
- Expected work hours
- What to do if there are problems

In other words normal things you do when starting a job!



Initially a Training Officer will..

Set expectations for the STP:

- Responsibility for own learning (MSc!)
- Trainer/assessor responsibilities
- Study vs. Clinical learning
- Trained assessors/ supervisors for each clinical area
- A timetable /training plan
- OneFile – Explain how dept has agreed locally to use it



Planning training provision

- Ensure delivery of 5 components of the workplace programme:
 - Induction (Y1)
 - Rotational Training (Y1)
 - Specialist training (Y2/3)
 - Elective training (Y3)
 - Professional Practice (All years)
- This will take some form of timetable
- Reviews of progress and performance



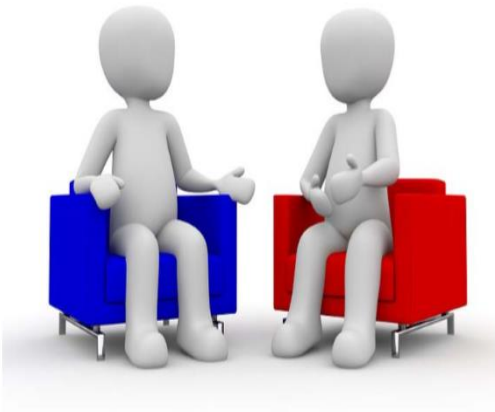
Establish a Good working relationship

- Training Officer/ Trainee relationship is vital to the success of the training and trainee experience:
 - Educational supervision to Clinical Competence
 - Facilitation – providing access to training opportunities
 - Feedback



Keep Track of progress

What is best?



Regular meetings..



...or pop in for a chat

- Regular trainee meetings to discuss progress and updating of training plan to meet trainee and department needs.

Communication is Key

- Communication should work both ways!
- If we don't know we can't help and we do care
- If you need us to be aware of anything talk to us -
Our colour coded timetable was no good to our
colour blind trainee!

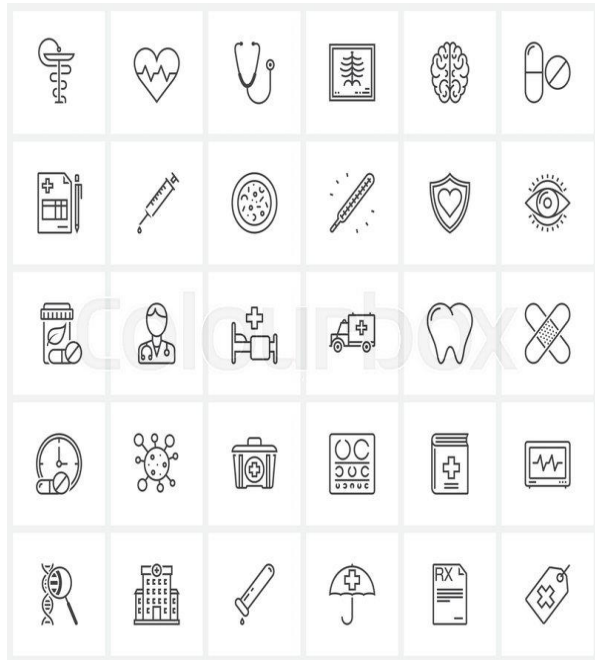


Assess Progress



- Lots of different types of ways of assessing.
- We want you to do your best but we need to check you understand and are safe in your work
- Critical appraisal and constructive feedback at assessment to help you improve
- Agree a plan to address any areas that require further work

Trainee Wellbeing



Achieving our joint Goal

You becoming a safe, capable competent Clinical Scientist?



Myth Busters – find out the real story from
current STP Trainees.

Question & Answer Session: Slido and Live

Refreshment Break & Networking