

# Your training officer and You

Lesley Chandra, Lead Clinical Scientist, Neurophysiology, RD&E



# Training Officer

What you can expect will depend on the size of department and number of trainees but should include:

- Understanding the whole STP programme and ensure other trainers do.
- Training department accreditation + Training policy
- Co-ordination with University/Hospital departments
- Provide a balanced workload - 80% training and 20% academic learning (1 day per week study, academic blocks?)
- Trainee regarded as supernumerary – in-service vs. direct entry
- Hub for communication for trainee and trained assessors
- OneFile - agreement between training officer, trainee and trained assessors about its use

# Planning training provision

- Ensure delivery of 5 components of the workplace programme:
  - Induction (Y1)
  - Rotational Training (Y1)
  - Specialist training (Y2/3)
  - Elective training (Y3)
  - Professional Practice (All years)
- Plan in assessments of progress
- Gantt chart



# Agree a learning contract

## Expectations:

- Responsibility for own learning (MSc!)
- Trainer/assessor responsibilities
- Study vs. Clinical learning
- Trained assessors/ supervisors for each clinical area
- A timetable /training plan
- OneFile – agreement between training officer, trainee and trained assessors about its use



# Communication is Key

- Communication should work both ways!
- If we don't know we can't help and we do care
- If you need us to be aware of anything talk to us



# Establish a Good working relationship

- Training Officer/ Trainee relationship is vital to the success of the training and trainee experience:
  - Educational supervision to Clinical Competence
  - Facilitation – providing access to training opportunities
  - Feedback



# Keep Track of progress

What is best?



Regular meetings..

...or pop in for a chat

- Regular trainee meetings to discuss progress and updating of training plan to meet trainee and department needs.

# Assess Progress



- DOPS (Directly Observed Procedural Skills); CBD (Case based discussion) and OCE (Observed Clinical Examination).
- Critical appraisal and constructive feedback at assessment to help you improve
- Agree a plan to address any areas that require further work



# Trainee Wellbeing



# Care and Concern

- Support
- Guidance
- Mentoring
- Flexibility



# Achieving our joint Goal

You becoming a safe, capable competent Clinical Scientist?





Myth Busters – find out the real story from  
current STP Trainees.

# Question & Answer Session: Slido and Live

# Refreshment Break & Networking