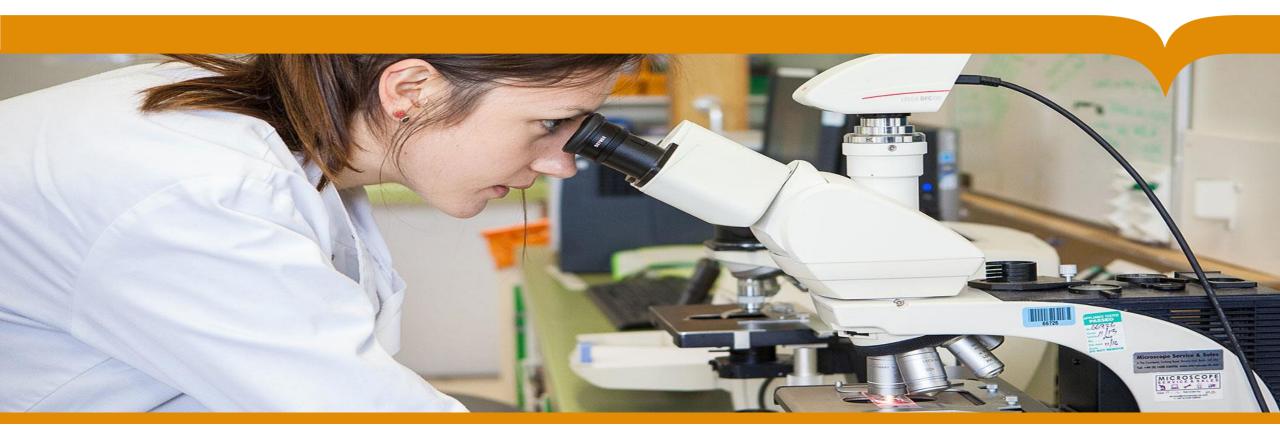




Your training officer and You

Lesley Chandra, Lead Clinical Scientist, Neurophysiology, RD&E



Training Officer

What you can expect will depend on the size of department and number of trainees but should include:

- Understanding the whole STP programme and ensure other trainers do.
- Training department accreditation + Training policy
- Co-ordination with University/Hospital departments
- Provide a balanced workload 80% training and 20% academic learning (1 day per week study, academic blocks?)
- Trainee regarded as supernumerary in-service vs. direct entry
- Hub for communication for trainee and trained assessors
- OneFile agreement between training officer, trainee and trained assessors about its use

Planning training provision

- Ensure delivery of 5 components of the workplace programme:
 - ➤Induction (Y1)
 - ➤ Rotational Training (Y1)
 - ➤ Specialist training (Y2/3)
 - ➤ Elective training (Y3)
 - ➤ Professional Practice (All years)
- Plan in assessments of progress
- Gantt chart



Agree a learning contract

Expectations:

- Responsibility for own learning (MSc!)
- Trainer/assessor responsibilities
- Study vs. Clinical learning
- Trained assessors/ supervisors for each clinical area
- A timetable /training plan
- OneFile agreement between training officer, trainee and trained assessors about its use



Communication is Key

- Communication should work both ways!
- If we don't know we can't help and we do care
- If you need us to be aware of anything talk to us



Establish a Good working relationship

- Training Officer/ Trainee relationship is vital to the success of the training and trainee experience:
 - > Educational supervision to Clinical Competence
 - ➤ Facilitation providing access to training opportunities
 - ➤ Feedback



Keep Track of progress

What is best?



Regular meetings..



 Regular trainee meetings to discuss progress and updating of training plan to meet trainee and department needs.

...or pop in for a chat

Assess Progress



- DOPS (Directly Observed Procedural Skills); CBD (Case based discussion) and OCE (Observed Clinical Examination).
- Critical appraisal and constructive feedback at assessment to help you improve
- Agree a plan to address any areas that require further work

Trainee Wellbeing







Care and Concern

- Support
- Guidance
- Mentoring
- Flexibility



Achieving our joint Goal

You becoming a safe, capable competent Clinical Scientist?





Myth Busters – find out the real story from current STP Trainees.

Question & Answer Session: Slido and Live

Refreshment Break & Networking