

**Health Education England
Midlands**

213 Hagley Road
Edgbaston
Birmingham
B16 9RG

To Training Officer.

Issued Electronically Only



07 August 2020

Dear Colleague,

Re: Salary Support Extensions due to COVID-19 impact

I am writing to request information from your organisation regarding final year STP trainees, that had to be paused due to Covid-19 restrictions. This relates to either training that has been paused, or where training has continued - but individual trainees have had to be paused due to Covid-19 restrictions.

Could you please complete the enclosed table, with the names of any trainees falling into the above categories and indicate:

- a) Whether they are shielding due to medical reasons
- b) Whether the trainee has sickness absence due to COVID
- c) Whether the trainee who is shielding, has sole carer responsibilities
- d) Whether there has been a reduction/ suspension of clinical services
- e) Whether the achievement of clinical competence has been affected by the pandemic

Exceptional Extenuating Circumstances

Exceptions to the completion deadline will only be considered through the Exceptional Extenuating Circumstances (EEC) policy which is also attached. An addendum to this policy is provided, in order to outline the circumstances through which an extension of training due to the impact of the pandemic will be considered.

Individuals whose training has been significantly affected for a prolonged period (10 weeks or more) due to the pandemic may consider this process under the criteria as outlined in the addendum. In all circumstances, an extension will only be considered if the current training department is willing and able to support the extension period requested.

Revised completion deadlines for trainees with approved EEC applications will be identified by the School and confirmed in writing following the attached process.

All documents and guidance relating to completion of training and EEC are available on our website. <https://nshcs.hee.nhs.uk/programmes/stp/trainees/completion-of-the-programme/>

EEC applications for final year students impacted by the pandemic, should be submitted to: nshcs@hee.nhs.uk, no later than: 10am on 2nd September 2020

Please return the completed table to: healthcare.science.wm@hee.nhs.uk ,
by midday **Wednesday, 12th August 2020**.

Please note: If a completed table is not received by the deadline, this will be taken as confirmation that an extension of training is not required.

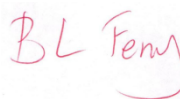
Thank you for your continued support and apologies for the short turnaround time for this information.

Please do not hesitate to contact us if you have any queries.

Yours sincerely



Leanne Clews
Deputy Head of Quality & Commissioning
Midlands



Professor Berne Ferry
Head of the National School of Healthcare Science