

National School of Healthcare Science
Trainee Representative Group Meeting
16th September 2020
Virtual – Microsoft Teams

Chair: Namir Al Hasso (NAH)

Attending: Robyn (Surname unknown) for EofE, Rachel (Surname unknown) for London Network, Vasilakis Anastasis (VA) , Megan Jones (MJ), Oliver Berry (OB), Hannah Pymont (HP), Mariam Nasr (MN), Evie Walker (EW), Holly Rore (HR), Victoria Steventon-Jones (VSJ), Lee Morehead (LM), BAME Rep (TBC)

Apologies: Berne Ferry (BF), Arantxa Banares (AB), Joel Young (JY),

School Reps: Louise Ayers (LA), Katie Foster (KF), Elizabeth Plumb (EP) and Jas Daine (JD)

Minutes: Lisa Murphy (LiM)

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DISCUSSION ITEM	PROGRESS
<p>1. Welcome & Apologies</p>	
<p>NAH welcomed the attendees of this meeting. All attendees gave brief introductions.</p>	
<p>2. Minutes and Updates Since the Last Meeting</p>	
<p>Minutes correct and actions reviewed.</p>	

DISCUSSION ITEM	PROGRESS
<p>3. Updates from NSHCS</p> <p>NA gave an introduction to a new support mechanism for 3rd year trainees due to impact of covid, this is support for trainees that will help newly qualified scientists specifically those completing in 2020 as those are the ones most effected. The additional support will consist of 3 parts:</p> <ol style="list-style-type: none"> 1. We will create a webinar with Q&As, we will capture questions before the webinar, this will enable to find the answers to those questions. webinar, 2. We will extend access to OneFile for a year after completing the programme, this will enable things to be signed off, the School won't be involved but will be for just trainee and TO. 3. We will issue a letter signed by BF supporting the new exit assessment. <p>For more information regarding this subject here is a link to the where it can be found on the School website: https://nshcs.hee.nhs.uk/coronavirus-covid-19-information/covid-19-supporting-newly-qualified-scientists/</p> <p>Slide will be shared with the minutes.</p> <p>For every trainee we will be setting up an alumni scheme, we are currently working at setting that up. We are hoping to have it ready for the 2020 leavers, there is information on the website where you can opt in https://nshcs.hee.nhs.uk/alumni/, there will be information about career paths from previous trainees. We will be looking at technology to support trainees being able to contact each other, it could also help those who may want to be training officers in the future, trainees will be involved going forward.</p> <p>Will there be support for the new 3rd year trainees, will they be receiving similar support? Yes we will but we have to work in order of priority/need.</p> <p>It was asked if the signed letter of support from the school and also extended access to OneFile will need to be requested, NAH it will likely be that the signed letter will be sent to employers however NAH asked the group for ideas of support, we can't promise but we are looking for suggestions.</p> <p>Hannah – the alumni would be a very useful and helpful to enable help with ideas. Maybe a guidance document would be useful.</p> <p>Jamila – curriculum review from trainees who have graduated to highlight if there is anything that could be added to curriculum to have helped with their training. LA reminded the group that trainees can feed into the current curriculum review.</p>	

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<p>A buddy system was suggested, KF confirmed that this is something we are already looking into this and will be bringing back to the TRG at some point in the future. We would need to be very clear about the expectations that are required from a mentor/buddy.</p> <p>JD – STP Induction and TTT will be very different this year, we will be having a virtual STP Induction which includes 4 webinars which covers the introduction into the STP programme, webinar 2 will be around work based training, 3rd webinar will be about the trainee’s perspective and the 4th webinar will be about training support and health and well-being, how to manage workload. Lots of information and resources on school website. TTT will be virtual events.</p> <p><u>Expressions of Interest</u></p> <p>Please remind your departments that ‘Expressions of Interest’ for those departments wishing to take on a new STP has been extended and are still open.</p>	
4. Reports From Networks	
<ul style="list-style-type: none"> • East of England Trainee Network - organised informal 1st year event, organising an interdisciplinary case workshop. • East Midlands Healthcare Science Trainee Network – no report • Kent, Surrey and Sussex Trainee Network – no meetings during lockdown, wanted feedback from trainees re covid, will update more at next meeting. • London Healthcare Science Trainee Network –Sub London Network (Surrey, Hampshire and West Sussex) –. recently had a new board, participating one of the induction events, planning a welcome event, have elected someone from the BAME network. Looking at how events will be hosted going fwd. • North East Science Trainee Network – There is not much to report from the north east, we have continued to hold fortnightly meetings and the annual scientific paper competition presentation. The north east trainees remain unanimous in our passion and gratitude for the elective. 	

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<ul style="list-style-type: none"> • North West Trainee Network - Looking to welcome the new trainees. Still chasing the no disadvantage policy, in contact with carol Ainley regarding this matter. LP has emailed carol direct and she has passed it on to her deputy, we will update as soon as we know. The school do not have the academic regulations. • Oxford and Thames Valley trainee network - – organizing welcome event for new trainees, also looking at how to deliver future events • South West Trainee Network - had a change over of leadership, hoping to have welcome to the network event. Still figuring out to run future events. Currently recruiting for BAME rep. • Wales Healthcare Science Trainee Network – No report • Wessex Trainee Network – No report. • West Midlands Trainee Network – have some new board members, also included diversity inclusion officer onto the board. Newsletters are just being prepared. Struggling to find best platform for formal communications that can help share resources. Hoping to have a meeting for those that are interested. KF would be useful for the school to be involved and KF is happy to be the contact. SLACK was suggested. • Yorkshire and Humber Trainee Network – similar to everyone else, has new E&D rep joined. • BAME Network – asked for everyone to let other trainees know that the network exists. 	
<p>5. AOB</p>	
<p>VSJ – received an email from TO re: indirect supervision (affects various specialisms) – this has been discussed within the school, we are working at some information that will go on the school website. Namir suggested this person should contact the school.</p> <p>Hannah – MSF – is this still ongoing, we reviewed the questions and didn't feel the questions need changing but maybe need to look at the way feedback is given (maybe via TTT)</p> <p>HP - microbiology issue, one of the ACB reps asked for feedback, one of the biggest concerns is what happens if there is a second wave, they will more than likely be called back in and away from training. For second year trainees will be asked to go back due to covid response.....how will the school respond to this? Concerned that microbiology trainees will be effected. LA, hopefully trainees will see that where we have needed to flex the programme we have done so. We will manage on a case by case basis. HEE would be interested to know how trainees who are funded by HEE have been utilized. Please keep the school informed of any issues.</p> <p>TRG ToR – LP said we will bring back to next meeting.</p>	

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<p>STP Awards – Something to consider. KF said that there had been some conversations with BF but due to covid plans had to be scrapped, however we are looking at doing something virtually but very early stages.</p>	
<p>Date and time of next meeting: TBC</p>	

ACTION

ACTION LOG

Agenda Item & Meeting Date*	Action	Progress / Further Actions	Lead	Due	Status
<u>16/09/2019</u>	Training budget document that can be used to log information about training budgets to be shared with the members	This should have been the example of best practice that should have been distributed, the school will chase this action with Cara Email was sent to Cara but we never received a response.	LiM	ASAP	Closed
<u>17/07/2020</u>	The School are to set up webinars for the each of the specialisms	Keen to do something that helps the specialisms, unfortunately unable to separate webinars as just too many. This will be a more interactive - early in planning stages. This would be TO, reps from HEIs and also trainees, it would be a very interactive mtg. <u>Update</u> Webinars took place in December 2020	KF/JD	ASAP	Closed